



Acadiana Area Human Services District-Board Meeting Minutes

Tyler Mental Health

January 28, 2013

Members Present: SEE ROLL. Georgie Blanchard, (St. Martin Parish); Claude Devillier, (St. Landry Parish); Robert Eastin, (Evangeline Parish), Gwen Klorer, (Vermilion Parish) Patricia LaBrosse, (Lafayette Parish); Kay Marcel, (Iberia Parish); Mary Neiheisel, (Lafayette Parish), John Pitre, (Evangeline Parish)

Members Absent: Charles Labbe, (Acadia Parish); George McHugh, (St., Martin Parish);

Employees: Brad Farmer, Executive Director, Jennifer Sonnier, Administrative Assistant, Rusty Seamon

Others: Darla Louviere, parent of a child with a disability

Agenda Item	Discussion	Action
Call to Order		Call to order by John Pitre, Vice Chair at 6:15 p.m.
Roll Call	__8__ board members personally present.	Robert Eastin, new board member representing Evangeline Parish was introduced and welcomed by board.
Quorum	__8__ board members personally present.	Quorum announced by secretary.
Agenda/Amendments	Chair asked for additional agenda items. No other items added to agenda.	Agenda approved.
Other	Mary Neiheisel asked that the board members be recognized for the completion of the third year of the board operations.	Brad Farmer, Executive Director, presented certificates of appreciation to all board members.
Guests	Darla Louviere, a parent with a child with a disability.	Welcomed by Vice Chair, J. Pitre and board members.
Minutes of December 17, 2012	Kay Marcel asked that Gwen Klorer's name be removed from ballot and replaced with Patricia LaBrosse. Kay Marcel/Gwen Klorer moved/seconded approval of December, 2012, minutes as corrected.	Minutes approved as corrected.
Public comments	No public comments	
Reports: ED Brad Farmer, ED	Brad Farmer, Executive Director, presented information about the 2013 Community Forum and commented on the circulated agenda. Dr. Durham, Mr. Yancey Mire, Mr. Richard Landry and Mr. Brad Farmer will present content at Forum. Questionnaires will be available for participants and the information can be used from the community when developing our Strategic	

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	<p>Plan.</p> <p>The items on the agenda calendar: The item listed on the agenda calendar is a way to mark the January Agenda Items and each subsequent month. Agenda Planning has been done and will be voted tonight. Agenda Planning is to be discussed and then voted after appropriate motions.</p> <p>Global Governance Commitment: Agenda Items 1 and 2: One item discusses the mission of the agency and being consistent with the terms of legislation and MOUs and ensure that functioning is consistent with the approved AAHSD strategic plan and performed in a fiscally responsible manner. The Community Forum, itself will be included in the Strategic Plan and will provide the information gained from the community-at- large.</p> <p>The Accountability and Implementation Plan is also currently being reviewed.</p> <p>AAHSD has signed MOUs with DHH, OBH, and OCDD to operate. Other MOUs have been signed with other agencies/Providers, St.Martin School District and the Board of Pharmacy to allow us to operate medication rooms.</p> <p>Plans for seeking national accreditation with CARF have been initiated by submitting our intent to survey, paying applicable fees and providing supporting documentation.</p> <p>Agenda Item 3. Avoids unacceptable risks and situations Brad Farmer announced that Tammara Trail has been employed as Corporate Compliance Officer (CCO). She will be attending the upcoming ORM Developmental Disabilities Audit at our DD office. P. LaBrosse asked with the current budget and state of the district, how was the agency able to employ a Corporate Compliance officer? And how was it announced? Brad explained it was an employee from within the agency and, therefore, our number of</p>	

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	<p>employees did not change, and it was announced competitively per Civil Services guidelines.</p> <p>Three items are on calendar for February.</p>	
Bylaws	Kay Marcel/Gwen Klorer moved/seconded approval of the amendments to the bylaws as circulated.	Motion carried.
Governance Policies	Gwen Klorer/Patricia LaBrosse moved /seconded the approval of the governance policies as circulated to board and based on revisions made over last three meetings.	Motion carried.
Agenda Calendar	Patricia LaBrosse/Claude DeVillier moved/seconded the approval of the Agenda Calendar. John Pitre asked that everyone bring their agenda calendar to each meeting of the board.	Motion carried.
Election of Officers	<p>Kay Marcel, Nominations chair, reviewed the ballot and thanked the committee members Claude DeVillier and Charles Labbe for serving.</p> <p>Chair opened nominations from floor for Chair. Kay Marcel/Patricia LaBrosse moved nominations be closed. Nominations closed and Mary Neiheisel was elected Chair.</p> <p>Chair opened nominations from floor for Vice-Chair. Kay Marcel/Patricia LaBrosse moved nominations be closed. Nominations closed and John Pitre was elected Vice-chair.</p> <p>Chair opened nominations from floor for Treasurer. Mary Neiheisel/Gwen Klorer moved nominations be closed. Claude Devillier was elected Treasurer.</p> <p>Chair opened nominations from floor for Secretary. Georgie Blanchard/Gwen Klorer moved nominations be closed. Kay Marcel was elected Secretary.</p> <p>Chair opened nominations from floor for member-at-large. Kay Marcel/Gwen Klorer moved nominations be closed. Patricia LaBrosse was elected member-at-large.</p>	<p>New officers were elected unanimously.</p> <p>Chairperson: Mary Neiheisel</p> <p>Vice Chairperson: John Pitre</p> <p>Treasurer: Claude DeVillier</p> <p>Secretary: Kay Marcel</p> <p>Member-at-Large: Patricia LaBrosse</p>
Comments from chair	Chair, John Pitre asked for a discussion of the Forum being held on January 30, 2013. He asked	Brad Farmer, ED, gave a short

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	for members who planned to attend.	summary of the Forum. Georgie Blanchard, Claude DeVillier, Patricia LaBrosse, Kay Marcel, Mary Neiheisel, and John Pitre plan to attend.
Announcements	Patricia LaBrosse discussed the film about AAHSD made by <i>The Extra Mile</i> and Linda Boudreaux which is being broadcast on AOC. Brad Farmer has U-tube site and will send to board members. Patricia LaBrosse stated that he retirement party for Ms. Joyce Ben was wonderful and a nice tribute to a very special retiree who had served well and long.	
Date and location of Next Meeting		Date and Time: February 25, 2013, 6:15 p.m. Location : Tyler Mental Health Center – 302 Dulles Drive, Auditorium 2, Lafayette, LA
Adjournment	Patricia LaBrosse/Gwen Klorer moved/seconded adjournment of meeting.	Meeting adjourned at 7:15 p.m.
Submitted by Secretary		<i>Mary S. Neiheisel</i> Secretary, AAHSDB